

# Declaration of interests

## For GPhC associates and partners

Use this form to update the declarations you have made about your financial and other interests that could potentially conflict with your GPhC role and that could influence, or be seen to influence, your objectivity when making decisions on behalf of the GPhC. We will use this information to check you are able to carry out your role effectively, and that we are meeting the standards of good governance. We will keep a register of your interests and publish the information you provide on our website.

### What should I declare?

The interests you have already declared are prepopulated on the form. For each section you should indicate if they are still accurate, and if not, make changes.

You should declare...

#### Direct financial interests

Include any activity for which you are or have been paid within the last five years, whether or not the activity relates to the work of the GPhC, such as:

- full time or part-time employment, including paid directorships
- paid offices you hold
- self-employment, such as freelance, contract or consultancy work
- sponsorships, awards, bursaries, research grants and so on
- ownership of any company, business or consultancy
- direct beneficial interests or shareholdings in companies or other bodies that could be perceived as relevant to the GPhC (on your own behalf, or on behalf of a spouse or infant children)

#### Indirect financial interests

Include any connections with bodies you have, or have had within the last five years, which have a direct financial interest in the work of the GPhC, including being a business partner of, or being employed by, a person with such an interest.

#### Non-financial interests

Include any unpaid office or roles, membership of or involvement in organisations, associations or other bodies in the last five years which are regulated in any way by the GPhC or whose activities could be relevant to the GPhC.

#### Interests of those close to you

Include any financial and non-financial interests of close family members and people living with you that could be thought of as relevant to the work of the GPhC, within the last five years.

If you are not sure if an interest is relevant, please declare it. There is no definitive list of what you should or should not declare - we will consider potential conflicts on a case-by-case basis, using the Council member and associate code of conduct to inform our decision-making. The code states: 'members and associates must demonstrate their duty to the public, unconflicted by loyalties to other organisations, to staff or any personal interest'.

There are no interests which are specifically identified as incompatible with an associate or partner role, but certain combinations, such as statutory committee members who are also office holders or employees of relevant registrant representative organisations would normally be considered an irreconcilable conflict of interest.

If you are declaring a role or job, please make sure you include the company name, job title, and your employment status, such as 'Employee' or 'Contractor', 'Unpaid voluntary role'.

## Professional registration

Please also include information about any professional registrations you hold, and whether you are currently practising. This will help us to get a better understanding of the range of skills, sector knowledge and experience that we have available to us across our various associate and partner groups. If a professional registration is necessary for your role, we will use this information to check you meet this requirement.

## Keeping the register of interests up to date

We will ask you update this declaration annually. In the meantime, if you have another interest to declare (for example if you take on another role), let us know straight away using the details below – don't wait for us to contact you.

## Completing this form

We would prefer you to fill in this form using a computer, and to sign it by typing your name in the appropriate box, as this will make it easier for us to transfer the information to the register of interests. But you can print it out and make any amendments by hand. Please make sure you write clearly.

You can return the form to us:

1. **By email:** send a completed Word file or if you have filled it out by hand, a single, scanned PDF copy of your completed form to: [a&p@pharmacyregulation.org](mailto:a&p@pharmacyregulation.org).
2. **By post:** send your form to us at:

**Associates and Partners Team  
General Pharmaceutical Council  
25 Canada Square  
LONDON  
E14 5LQ**

# Annual declaration of interests form

## 1. Personal details

Name: Karen Hong

Role: AAC Pharmacist

## 2. Direct financial interests

Include any activity for which you are or have been paid within the last five years, whether the activity relates to the work of the GPhC.

Organisation	Role	Employment type	Nature of interest
NHS South East London Clinical Commissioning Group	Associate Director - Medicines Management	Part-time	Paid employment

Is this section accurate?

Yes ☒ No ☐

If you have answered 'no', delete any interests which are no longer relevant and add any new ones in the table above.

## 3. Indirect financial interests

Include any connections with bodies you have, or have had within the last five years, which have a direct financial interest in the work of the GPhC.

Nil

Organisation	Role	Employment type	Nature of interest

Organisation	Role	Employment type	Nature of interest

Is this section accurate?

Yes ☒ No ☐

If you have answered 'no', delete any interests which are no longer relevant and add any new ones in the table above.

## 4. Non-financial interests

Include any unpaid office or roles, membership of or involvement in organisations, associations or other bodies in the last five years which are regulated in any way by the GPhC or whose activities could be relevant to the GPhC.

Nil

Organisation	Role	Employment type	Nature of interest

Is this section accurate?

Yes ☒ No ☐

If you have answered 'no', delete any interests which are no longer relevant and add any new ones in the table above.

## 5. Interests of those close to you

Include any financial and non-financial interests of close family members and people living with you that could be thought of as relevant to the work of the GPhC, within the last five years.

Nil

Organisation	Role	Employment type	Nature of interest

Is this section accurate?

Yes ☒ No ☐

If you have answered 'no', delete any interests which are no longer relevant and add any new ones in the table above.

## 6. Professional registration

Pharmacist

2037773

Please give details of any new registration(s) below.

### New professional registration

Registered title

Registration body

Are you currently practising in this role?

Yes ☐ No ☐

If you have answered 'yes', please give your current registration number

Registration

Give a brief description of the areas you currently practise or specialise in:

Primary care pharmacy

Is this section accurate?

Yes ☒ No ☐

If you have answered 'no', change the details of the current listings, or add new ones above.

Signed:.....Karen Hong.....

Dated:.....18 September 2020.....