

# Consultation on the draft 2019 fees rules

November 2018





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## About the GPhC

### Who we are

We regulate pharmacists, pharmacy technicians and pharmacies in Great Britain.

We work to assure and improve standards of care for people using pharmacy services.

### What we do

Our role is to protect the public and give them assurance that they will receive safe and effective care when using pharmacy services.

We set standards for pharmacy professionals and pharmacies to enter and remain on our register.

We ask pharmacy professionals and pharmacies for evidence that they are continuing to meet our standards, and this includes inspecting pharmacies.

We act to protect the public and to uphold public confidence in pharmacy if there are concerns about a pharmacy professional or pharmacy on our register.

Through our work we help to promote professionalism, support continuous improvement and assure the quality and safety of pharmacy.

### Our aims

We want to give people using pharmacy services assurance that they will receive safe and effective care, and help to continually improve the quality of the pharmacy services people receive.

We will do this by making sure that:

- the pharmacy team have the right knowledge, attitudes and behaviours throughout their careers
- registered pharmacies deliver safe, effective care and services
- the way we regulate is efficient and effective

### Our approach to regulation

We:

- work collaboratively with others
- promote professionalism and person-centred care
- focus on what makes a difference for patients and the public
- base what we do on evidence
- regulate in a way that is effective and responsive to developments in the three countries in which we regulate

## Overview

Our role is to protect the public and give them assurance that they will receive safe and effective care when using pharmacy services. We have an important responsibility to make sure we have the financial resources we need to carry out this role, including through our statutory duties.

Our income is mostly made up of the fees that we charge to pharmacists, pharmacy technicians and registered pharmacies with a small amount of income from the fees we charge to education providers.

Every year we review our fees to consider whether we need to change them to make sure we have the income we need for the year ahead. We also periodically review our costs, reserves and budgets over the longer term.

We know that our fees have an impact on the finances of pharmacy professionals and registered pharmacies. And we recognise that pharmacy professionals and pharmacies are facing increases in their workloads, growing costs, and funding challenges.

As a result, we only propose fee increases when they are necessary. We work constantly to challenge and contain costs and to use our financial reserves appropriately and effectively.

## Proposed increases to fees for 2019-20

This is the first time we have proposed an increase in our fees since 2015. Over the last few years, we have been able to carry out our regulatory duties without increasing our fees. We have achieved this by sustained efficiency improvements and by using some of the financial reserves we held to cover the gap between our income and our outgoings. For example, we invested in improvements and efficiencies such as digital access to our services. However, our longer-term analysis indicates that this is not a sustainable course of action for the future.

In the future, we plan to deliver our mission in a sustainable way, by:

- continuing to challenge our costs
- working as efficiently as we can, including investing in service improvements where appropriate
- making best use of the cash balances we hold
- keeping our fee structures and fee levels under review

We continue to experience increases in our workload, and we forecast that this will continue. In particular, this includes a rising number of concerns about registrants raised with us by the public and the professions. It is difficult to predict with any certainty how our workload may change in 2019-20, but we have identified a number of factors that are likely to have a significant impact on our work and



costs. These include rapid changes in how pharmacy services are delivered, and changing public and professional expectations of us as the pharmacy regulator.

It takes time for us to consult on, agree, and implement new fees, and even longer for the income to be received. That means we need to act now to make sure we have enough funds to carry out our regulatory functions in 2019-20, while we continue developing our longer-term strategy.

As a result, we are consulting on an increase in some of our fees from July 2019. This is to make sure we can cover the costs of our planned activity. The fee changes we propose now are based on what we know we need to do in the coming year, and a predicted gap between our forecast budget and what our income would be if fees remained at current levels. Increasing fees will help us cover some of that gap, but we are also going to be challenging our costs further and reviewing our approach to financial reserves.

## Our long term financial strategy

We are carrying out a comprehensive review of our costs and fees to develop an updated, sustainable and longer-term financial strategy. We are using this review to:

- analyse how changes in pharmacy, for example in registrant numbers, or in the way we need to work, may affect our income and costs. For example, any changes to the numbers of pharmacy professionals or registered pharmacies on our register will affect our income.

And changes to our work to regulate pharmacy will affect our costs.

- decide how to address further the balance between costs and fees for regulating pharmacists, pharmacy technicians and different types of registered pharmacies
- plan, prioritise and fund investment in our systems and processes, to improve long-term efficiency and cost-effectiveness
- explore whether discounts or different types of fees may be feasible for some registrant groups, such as people on parental leave or low incomes, while recognising that such possibilities carry challenges as well as benefits

In this consultation, we want to signal that we are carrying out this strategic review. The review may lead to further proposals for changes to our fees in future, including additional increases. We will be consulting on the strategy as it is developed.

## About our fees

Parliament has decided, and set out in law, that the cost of pharmacy regulation should be paid by those who are regulated. This means that pharmacists, pharmacy technicians and registered pharmacies pay for our work to assure the public that the services they receive are safe.

As an accountable organisation, by law we must consult with the people and organisations that pay fees to us, if we want to change them. We must do this before we make changes in the law so that we can charge new fee amounts.

We charge a range of different fees. Most of our fees are one-off payments which we charge to process applications to join or re-join the register. We also charge 'entry' fees to everyone on our register, for their first year of registration, and 'renewal' fees each time they renew their registration (usually annually). The entry and renewal fees are different for pharmacists, pharmacy technicians and registered pharmacies. This is because we try to make sure that the fee is proportionate to the cost of the work we have to do to regulate each group.

We make decisions every year about whether or not to make changes to our fees, using our fees policy to guide our thinking. You can see our fees policy in annex three.

You can see a break-down of all our fees, including the proposed changes, in annex one.

You can see a draft of our fees rules, the legislation which sets out the fees we charge, in annex two.

## The consultation process

### How to respond

You can respond to this consultation by going to [www.pharmacyregulation.org/gphc-fees](http://www.pharmacyregulation.org/gphc-fees) and filling in an online survey there.

Please contact us at [communications@pharmacyregulation.org](mailto:communications@pharmacyregulation.org) if you would like a copy of the discussion paper survey in another format (for example, in larger type or in a different language).

### Comments on the consultation process itself

If you have concerns or comments about the consultation process itself, please send them to:

[feedback@pharmacyregulation.org](mailto:feedback@pharmacyregulation.org)

or post them to us at:

**Governance Team**  
**General Pharmaceutical Council**  
**25 Canada Square**  
**London E14 5LQ**

Please do not send consultation responses to this address.



We are consulting for 12 weeks, until 24 January 2019 on increasing our entry and renewal fees for pharmacists, pharmacy technicians and registered pharmacies. You can see a summary of the proposals below and a full list of proposals in annex one.

Our Council has carefully considered a range of information and evidence as part of considering this consultation on draft fee rules. However, we want to test our thinking and the Council wants to make the best possible decisions about fees when it meets on 7 March 2019. We need help from everyone with information and views. This is so we can test our overall approach to fee setting, as well as the specific proposals and the potential impact or benefits of any particular fee levels.

In summary we propose to increase the entry and yearly renewal fees for:

- pharmacists by £7 from £250 to £257
- pharmacy technicians by £3 from £118 to £121
- pharmacy premises by £21 from £241 to £262

We are not proposing any other changes to our fees in this consultation. Our work to comprehensively review our costs and fees may lead to proposals in future years for further changes to all our fees.

We welcome feedback from individuals and organisations. We will send this document to a range of stakeholder organisations, including professional representative bodies and employers, as well as patients and their representative bodies.

## Our report on this consultation

Once the consultation period ends, we will analyse the responses we receive and consider any changes that are required.

We will also publish a summary of the responses and an explanation of the decisions taken. You will be able to see this on our website [www.pharmacyregulation.org](http://www.pharmacyregulation.org).

The Council will consider making the 2019 fees rules at its meeting in March 2019 and the rules will come into force on 1 July 2019.

## The history of our renewal fees

We have been charging fees since we were formed, in 2010. In our first few years, we reduced fees for pharmacists and pharmacy technicians.

Since the fee reductions for pharmacists and pharmacy technicians, we have only increased fees once. Our proposed fees for pharmacy professionals are lower than the fees we charged in 2011. The fees for registered pharmacies are now higher than they were in 2011 because we want to continue to make sure that the fee is proportionate to the cost of the work we have to do to regulate each group. For the first time, our proposals would make the fee for registered pharmacies higher than that for pharmacists.

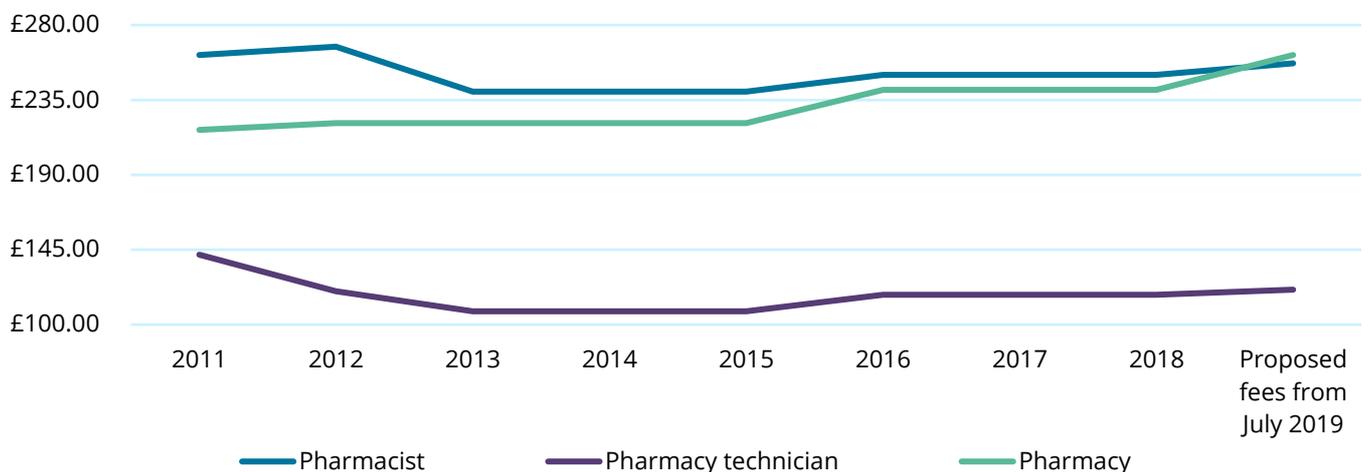
Our proposed fees are also still below the level they would have been if the fees had simply increased each year in line with indicators for inflation. If we had increased our fees to adjust

for inflation each year since 2013, our fees in 2019 would be between £265-276 for pharmacists, £119-125 for pharmacy technicians, and £257-273 for registered pharmacies. These figures are based on Consumer Price Index and Retail Price Index inflation rates.

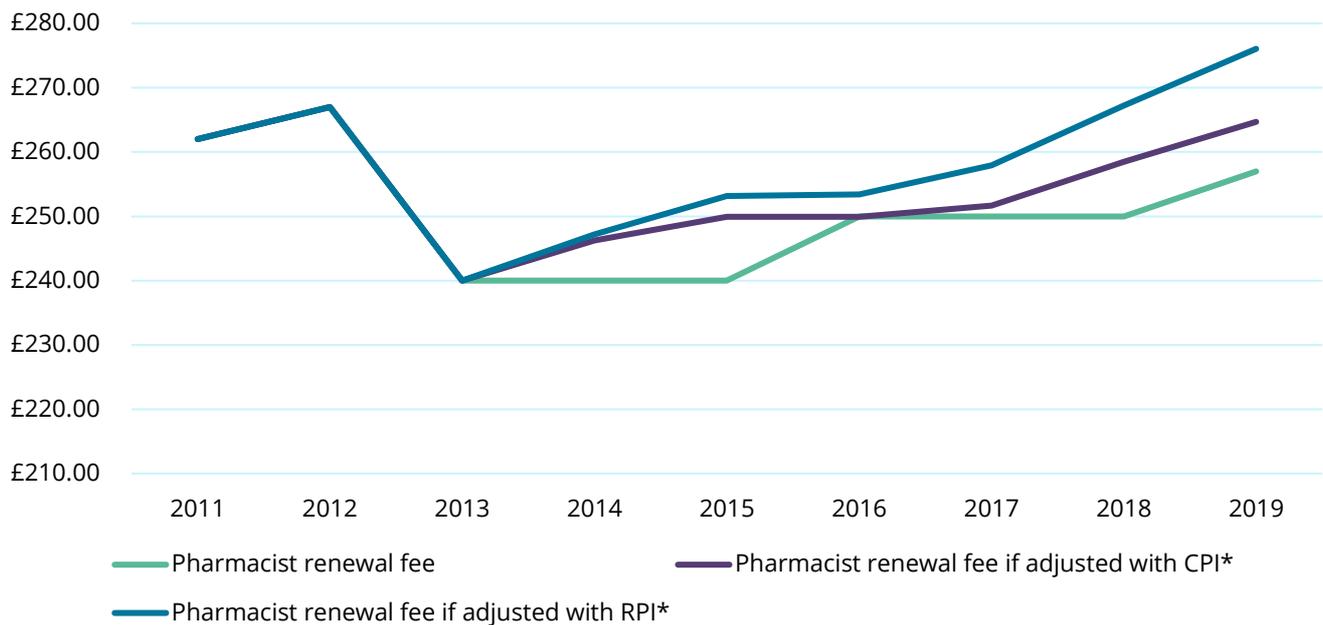
We have also removed some processing charges. Following our last fees consultation in 2015, we decided to remove charges for quarterly direct debit payments. In 2017 we also stopped charging a credit card transaction fee.

The first graph shows the fees we have charged over the last seven years and our proposed increases for entry and renewal as a pharmacist, pharmacy technician or registered pharmacy. The graphs that follow compare our fees to annual increases for inflation for each type of registration.

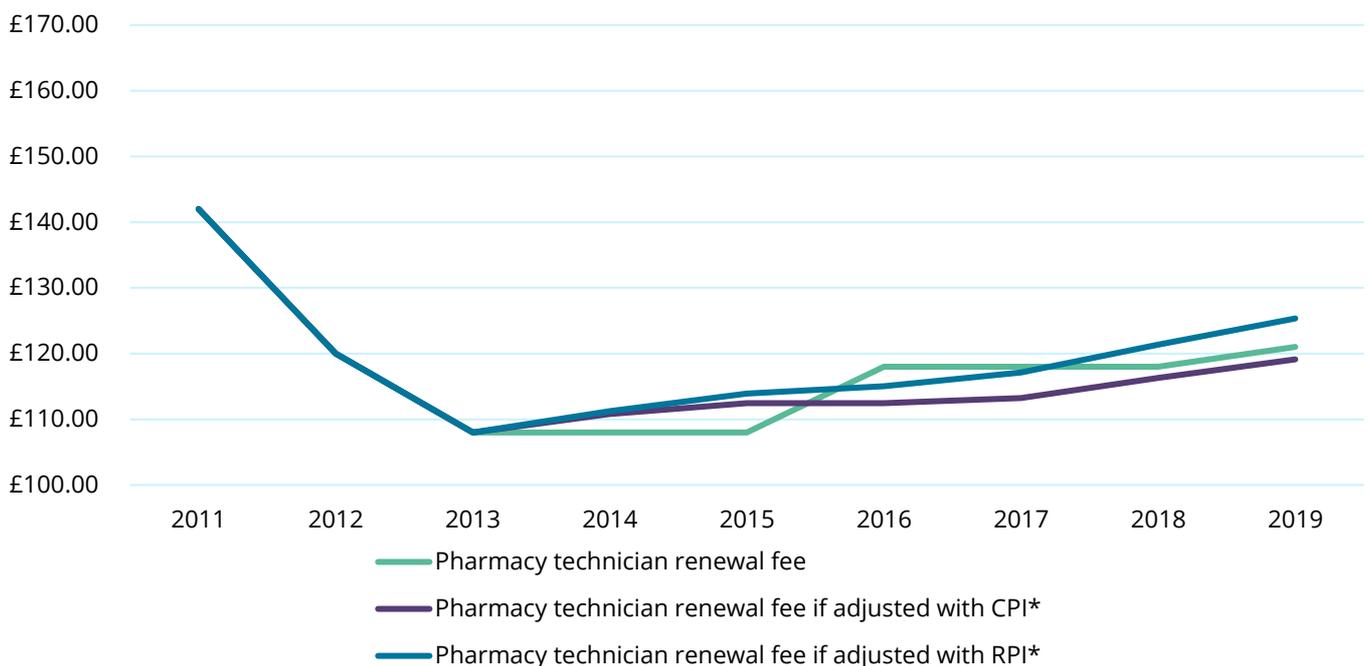
### Renewal fees since 2011 for pharmacists, pharmacy technicians and pharmacies



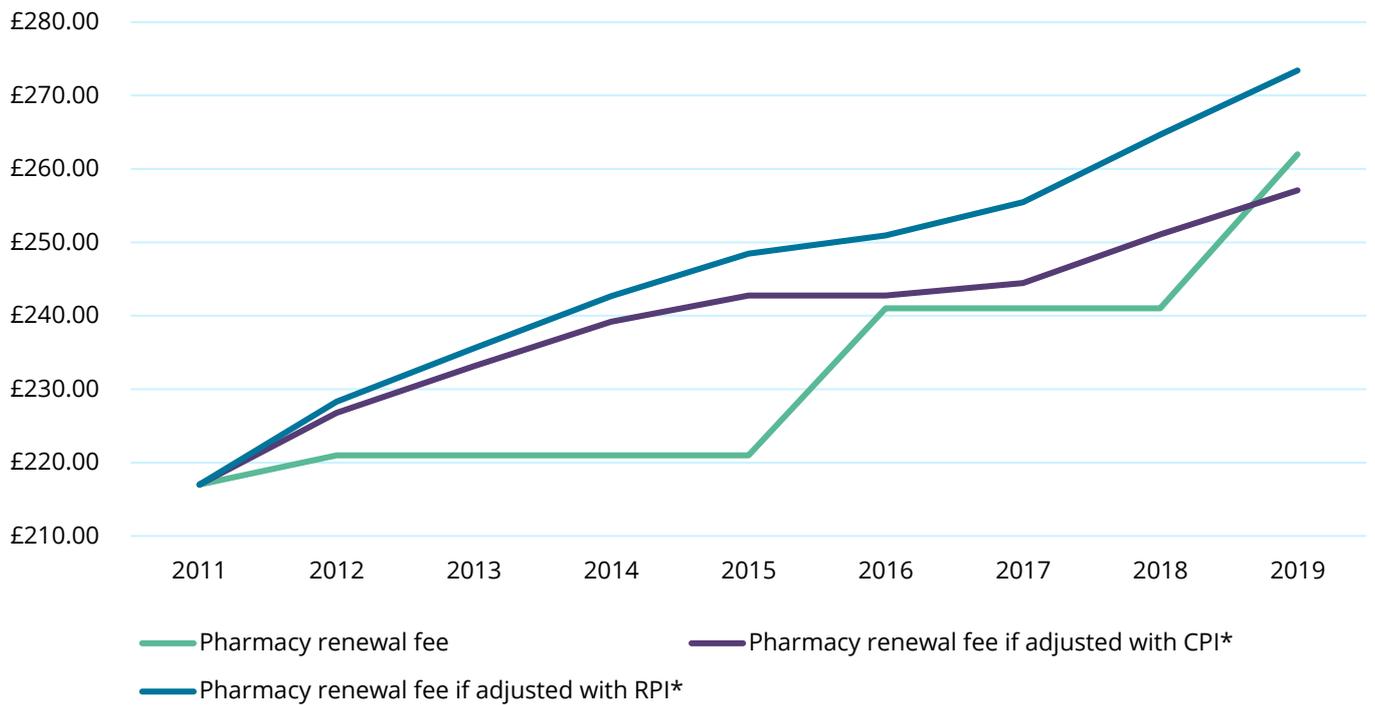
## Pharmacist renewal fees 2011-2019 if adjusted to RPI and CPI



## Pharmacy technician renewal fees 2011-2019 if adjusted to RPI and CPI



### Pharmacy renewal fees 2011-2019 if adjusted to RPI and CPI



\* RPI and CPI indicators up to and including 2017 were drawn from information available from the Office for National Statistics. For 2018, RPI and CPI indicators were drawn from information from forecasts by the Office for Budget Responsibility.



## Why we need to make changes to our fees

This is the first time we have proposed an increase in our fees since 2015. Over the last few years, we have been able to carry out our regulatory duties without increasing our fees. We have achieved this by sustained efficiency improvements and by using some of the financial reserves we held to cover the gap between our income and our outgoings. For example, we invested in improvements and efficiencies such as digital access to our services. However, our longer-term analysis indicates that this is not a sustainable course of action for the future.

In the future, we plan to deliver on our mission in a sustainable way, by:

- continuing to challenge our costs
- working as efficiently as we can, including investing in service improvements where appropriate
- making best use of the cash balances we hold
- keeping our fee structures and fee levels under review

We continue to experience increases in our workload, and we forecast that this will continue. In particular, this includes a rising number of concerns about registrants raised with us by the public and the professions. It is difficult to predict with any certainty how our workload may change in 2019-20, but we have identified a number of factors that are likely to have a significant impact on our work and costs. These include rapid changes in how

pharmacy services are delivered, and changing public and professional expectations of us as the pharmacy regulator.

It takes time for us to consult on, agree, and implement new fees, and even longer for the income to be received. That means we need to act now to make sure we have enough funds to carry out our regulatory functions in 2019-20, while we continue developing our longer-term strategy.

As a result, we are consulting on an increase in some of our fees from July 2019. This is to make sure we can cover the costs of our planned activity. The fee changes we propose now are based on what we know we need to do in the coming year, and a predicted gap between our forecast budget and what our income would be if fees remained at current levels. Increasing fees will help us cover some of that gap, but we are also going to be challenging our costs further and reviewing our approach to financial reserves.

There are many factors that we consider when making a decision to propose a change to our fees, apart from our own financial position and planning. Many of these considerations are set out in our fees policy in annex three.

In making our decision to propose changes to fees, we have considered:

- charging fees based on the different costs of regulating pharmacists, pharmacy technicians and registered pharmacies, while recognising there is no perfect formula

- the need to avoid large fluctuations in the fees in future years
- the fees other similar regulators charge
- the earnings of pharmacy professionals
- the income of registered pharmacies
- broader economic matters affecting pharmacy professionals, registered pharmacies and us as the regulator such as inflation and fiscal policy
- the impact our proposals might have on different groups on our register

## What we have done to make sure that fee changes are essential

We have been working hard to make sure that when we consult on changes to fees, we have done as much as possible to:

- challenge our costs and become more efficient
- improve our effectiveness
- absorb extra work and cost
- manage our financial reserves effectively

## How we are working to reduce our costs and become more efficient and effective

We are already making progress with a number of projects to reduce costs and improve the efficiency and effectiveness of our work.

This work includes:

- **launching our new version of myGPhC in 2018**  
Pharmacists and pharmacy technicians can now carry out more tasks online, rather than completing and posting paper forms. We can also send more communications to pharmacists and pharmacy technicians electronically. We expect this to generate savings both in staff time and in other costs. For example, we will save approximately £70,000 a year in postage costs, as the majority of pharmacy professionals signing up to myGPhC have now given consent for us to send essential communications via email rather than via post. As this is an automated process, we will also save staff time.

- **introducing targeted and random sampling in our new revalidation model**

This sampling approach has reduced the number of reviews we do from around 18,000 to 3000 per year. It avoids conducting unnecessary reviews of records of learning and still provides assurance that we reviewed the records of the people on our register who previously had trouble meeting our requirements.

- **introducing online application for initial registration as a pharmacist**

Online application speeds up our processing of incomplete applications, because we can review and respond to gaps in application documents more quickly. Applicants can also correct their applications more quickly because they do not need to wait for documents to be posted back to them.

- **improving our fitness to practise case handling timescales**

We now handle concerns within the expectations set for us by the Professional Standards Authority (PSA). For three years in a row now, we have met all the standards the PSA have set for us. We have achieved this in part by introducing an improved electronic case tracking system. This is an example of an investment we have made to realise and sustain efficiencies.

In the short term, we have invested resources into these projects. But we are confident that they will reduce costs for a number of our core activities in the future, and that they will improve the experience of pharmacy professionals and pharmacy owners using our services.

As an example, the new online process for applications for initial registration as a pharmacist helped reduce the number of incomplete applications from around 50% to between 13-16% of all applications. This has improved the experience of people registering as a pharmacist for the first time, and reduced the staff time required to manage incomplete applications.

### Increases in our workload and costs

We have seen increases in our workload and costs in a number of areas over the last year. It is difficult to accurately predict whether these increases will continue into 2019-20, but based on current trends, we are anticipating further increases.

The increases in workload we have experienced in the last year include:

- **an increase of 23.5% in the number of concerns about registrants raised with us**  
In 2016-17 we received 1,889 concerns, and in 2017-18, we received 2,333. Our role means we must consider all concerns raised with us and when we do this we need to follow rules set down in law.
- **an increase in the number of freedom of information and subject access requests we process**

In 2016-17 we received 212 requests and in 2017-18 we received 312. The complexity of requests is not shown in these totals. The amount of staff time it takes to answer a request can be considerable.

- **an increase in the number of people seeking independent prescriber annotations to their register entry**

This means that we have processed more annotation applications. The number of annotated prescribers on our register was 3294 in quarter one of 2015/16 and 6770 in quarter one of 2018/19.

We have also identified a number of potential developments that are likely to have a significant impact on our workload or income in 2019-20.

1. The potential for significant changes in the number of pharmacists, pharmacy technicians or registered pharmacies on our register. This includes the potential for some pharmacy professionals to decide to leave the register following the introduction of revalidation. For example, this could include pharmacists and pharmacy technicians who no longer need to be registered for their current roles, or who are on career breaks.
2. The way pharmacy services are being delivered is continuing to change. We may need to carry out additional work in response to these developments. As an example, in the last year developments in relation to the provision of pharmacy services online has led us to update our guidance on providing services at a distance, and to work with other regulators

on complex cross-jurisdictional cases related to online medicines provision.

3. The implications of the UK's decision to exit the European Union and its impact on pharmacy regulation are likely to need significant resources to analyse and plan for. It may also have an impact on the numbers of pharmacy professionals who qualified in the European Economic Area and want to join or remain on our register.
4. The outcome of our recent consultation on our approach to regulating registered pharmacies is likely to affect our workload. We are now analysing the responses and will be proposing changes in due course. Without prejudicing any decisions of our Council, it is foreseeable that some of our proposals may have an impact on our workload and expenditure. For example, these could include changes to the number of inspections we need to perform in a year, or changes to the skills we need to inspect new models of service. We may also need to develop new systems and processes to publish inspection reports. and highlight notable practice.

We have to make sure we have enough income to be able to respond effectively to these potential developments, so we can continue to protect patients and carry out our regulatory responsibilities.

## Our reserves

Our financial reserves help to make sure that we have the funds we need to be financially sustainable as an organisation. They allow us to continue to operate without using costly forms of finance such as bank loans, even when we face financial challenges.

In previous years our reserves were higher than they needed to be. We decided to reduce them, by:

- keeping our fee levels the same
- using some of our reserves to fund our work where this was appropriate, for example by investing in improvement projects
- adopting best practice principles to govern the way we distinguish between financial reserves for costs we can anticipate, and financial reserves for unanticipated costs

We are also in the process of reviewing our approach to holding cash balances. This is to make sure we make the best use of the cash balances that we hold from time to time throughout the registration and renewal cycle.

Our forecasting suggests that we now need increase fees to make sure pharmacy regulation is financially sustainable. This is in addition to improving our efficiency, and to reviewing our approach to holding cash reserves.

## Other regulators' fees

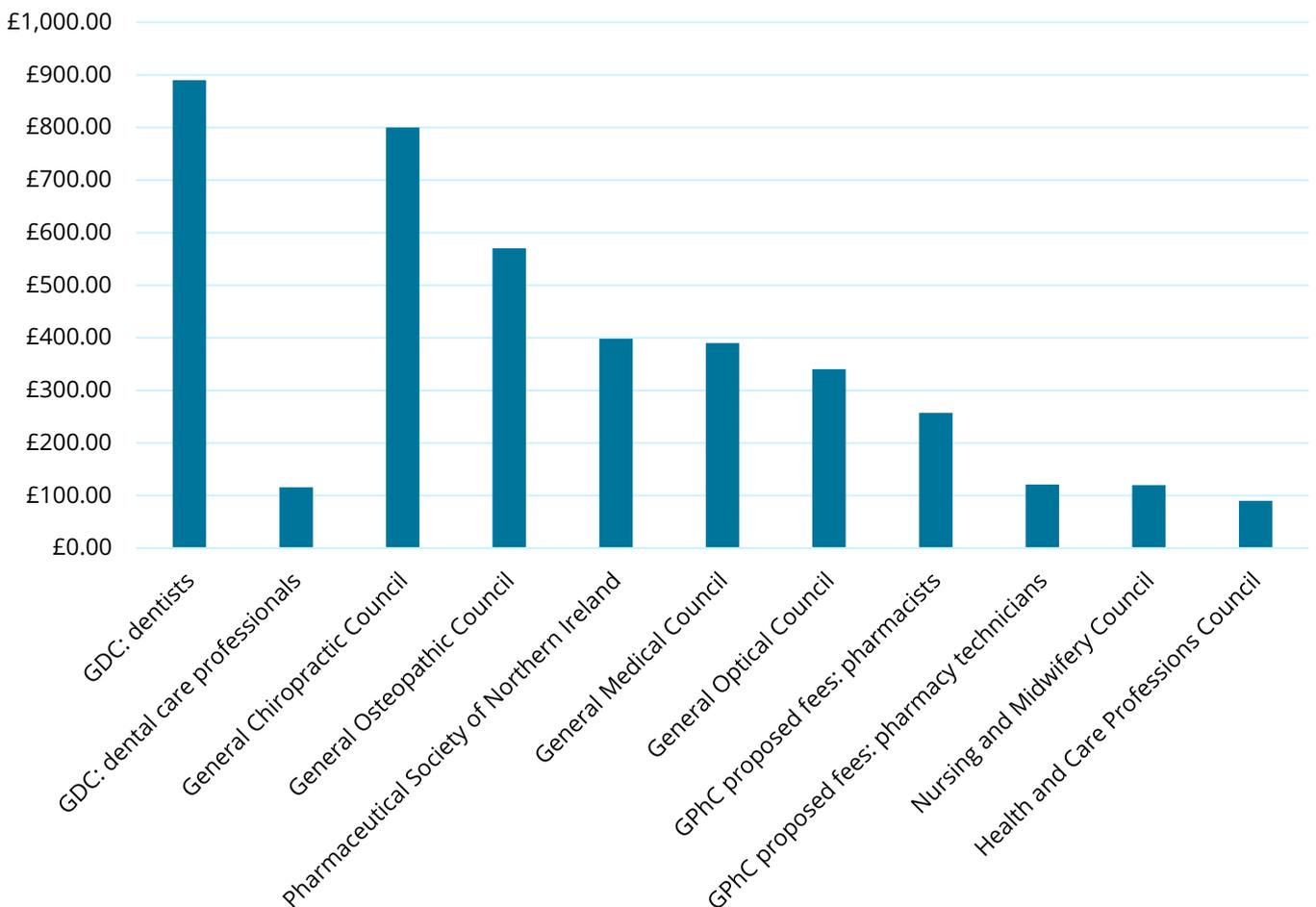
As a comparison, we have also considered how other regulators have set their fees. The table below summarises the fees other regulators with similar responsibilities currently charge.

Regulators charge different types of fees and have different renewal periods, so it is not always possible to make a direct comparison. The fee amounts shown are for full annual registration renewal.

In the second chart, for premises regulators, we have presented as similar an environment as possible to a registered pharmacy. The charts are ordered from highest to lowest renewal fee per year.

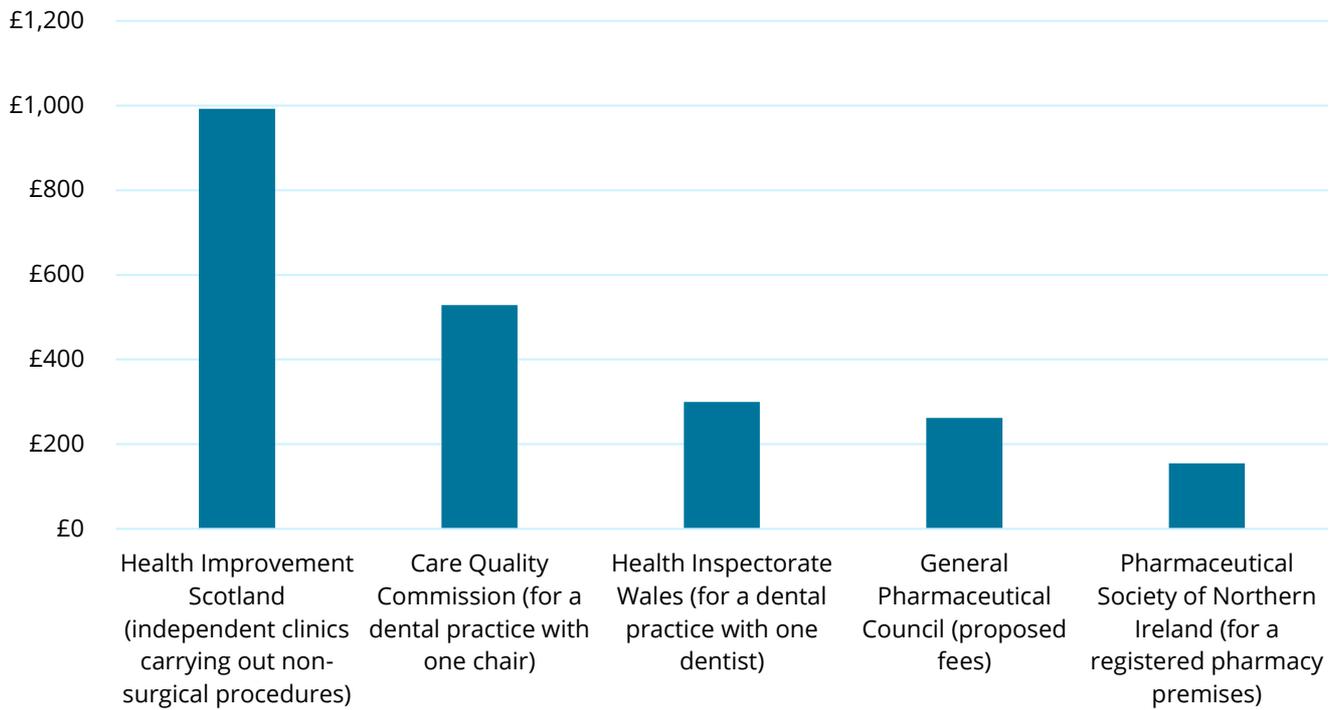
Our proposed fees would still be among the lowest of similar regulators.

## Renewal fees for professionals





## Renewal fees for premises



## How the fees will be spent

It is important that we are transparent about how we have used the income from our fees, and about the activities we are planning in future to meet our statutory purpose of protecting the public.

All our income is spent on carrying out, or directly supporting, our principal functions. These are explained in the *About the GPhC* section. How our income is spent, and how it is allocated between functions, will vary. You can find more detailed information in our annual report and accounts.

Patients and the public will always have the right to expect safe and effective care from pharmacy. As the pharmacy regulator, we are committed to regulating in a way that supports this and enables it to happen. **Our strategic plan 2017-20** sets out how we will continue to achieve this over the remainder of the three year period it covers.

The **business plan 2017-20** sets out our key priorities to help us achieve our strategic aims. We can summarise the planning overview for the GPhC from 2017-2020 through five key programmes of work and a number of areas of focus within the delivery of our regulatory functions.

They key priorities are:

- securing assurance and promoting improvement in registered pharmacies
- developing our approach to fitness to practise
- improving standards of care through regulation of education and training
- building our data, information, intelligence and insight capability

- transforming our organisation, our services and processes

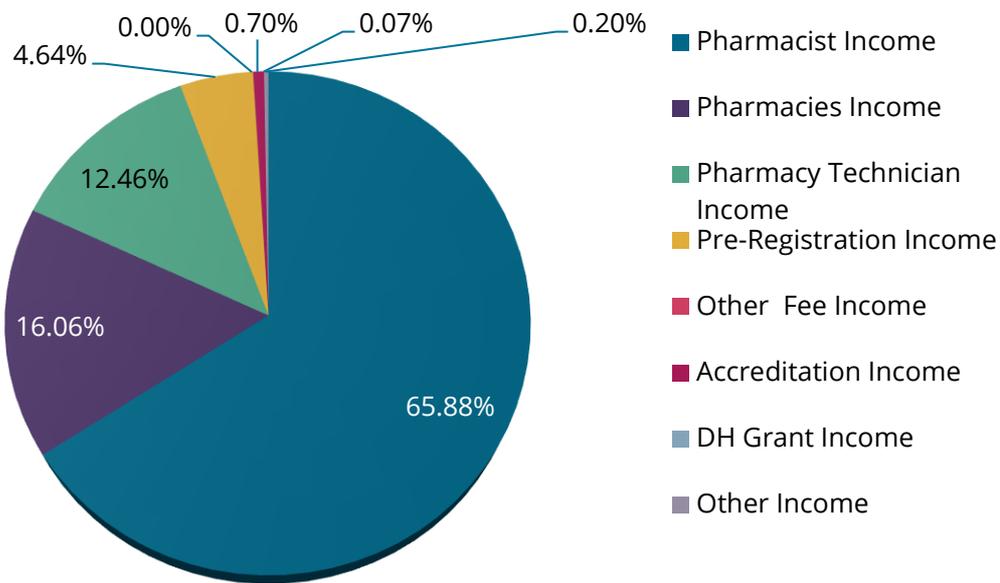
Examples of key projects planned for 2019, which will help to improve our effectiveness and support pharmacists, pharmacy technicians and registered pharmacies to meet our standards and other regulatory requirements, include:

- bringing more of our services online to increase efficiency and reduce costs where possible
- developing guidance on prescribing to support independent pharmacist prescribers to meet our standards when prescribing
- developing more resources to support pharmacy professionals to successfully complete the records for revalidation and to share learning from the review of records
- sharing examples of good practice and learning from our inspections of registered pharmacies through a report and case studies available through a 'knowledge hub'

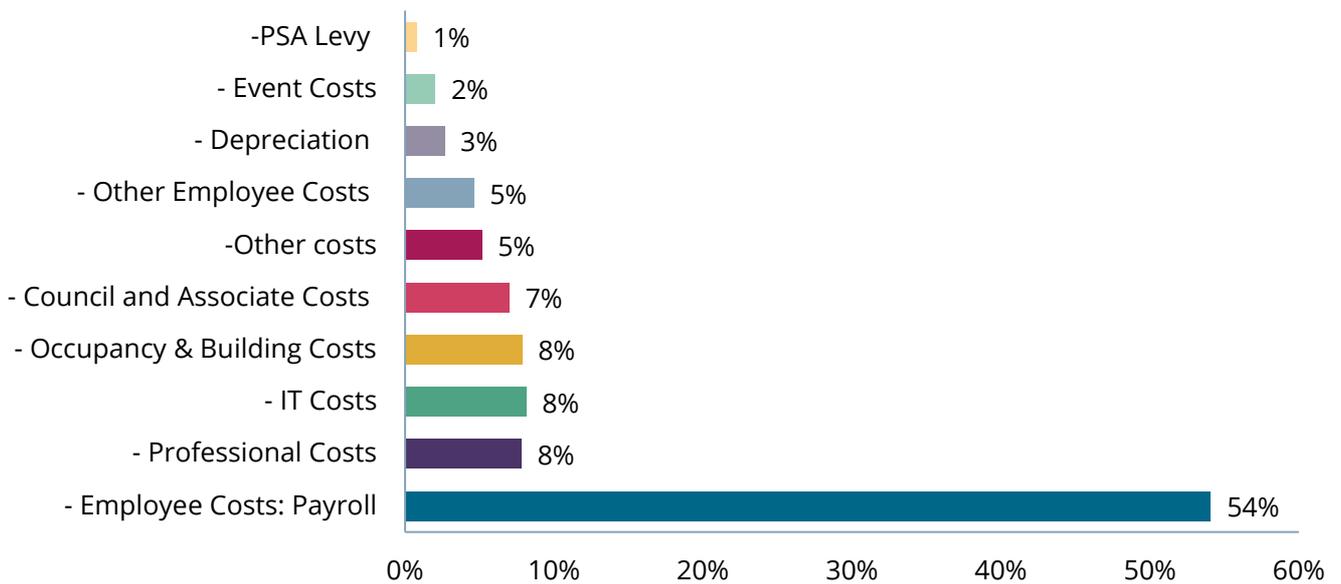
As part of our day to day work we will continue to improve the way in which we carry out our regulatory functions. Our Council makes its decisions about the organisation's budget in open session, and you can see **detailed financial information on our website**.

The summary charts following show how the total income of the GPhC is made up. They show the contributions from different groups, and how the organisation spends this income on different regulatory and support functions.

### Breakdown of budget income 2018/19



### Breakdown of budget expenditure 2018/19



## Forecasting 2020 and beyond

We are carrying out a comprehensive review of our costs and fees to develop an updated, sustainable and longer-term financial strategy. We are using this review to:

- analyse how changes in pharmacy, for example in registrant numbers, or in the way we need to work, may affect our income and costs. For example, any changes to the numbers of pharmacy professionals or registered pharmacies on our register will affect our income. And changes to our work to regulate pharmacy will affect our costs.
- decide how to address further the balance between costs and fees for regulating pharmacists, pharmacy technicians and different types of registered pharmacies
- plan, prioritise and fund investment in our systems and processes, to improve long-term efficiency and cost-effectiveness
- explore whether discounts or different types of fees may be feasible for some registrant groups, such as people on parental leave or low incomes, while recognising that such possibilities carry challenges as well as benefits

In this consultation, we want to signal that we are carrying out this strategic review. The review may lead to further proposals for changes to our fees in future, including additional increases. We will be consulting on the strategy as it is developed.

As well as our workload continuing to increase in line with the trends we have seen so far, we also anticipate the need for us to carry out new work, or to work differently in the future. This will have an impact on our costs.

Our proposed fee change is based on forecasting that only includes work that we know we will do in the short term. This work is summarised in the *How the fees will be spent* section. But we want to signal now the further changes that we anticipate we will need to make in the medium to long term.

The work we are forecasting includes:

- **implementing new standards for initial education and training of pharmacists and independent pharmacist prescribers**  
This work will lead to periods of increased activity for accreditation panels as we confirm that the new standards are met.
- **meeting new standards for good regulation**  
The Professional Standards Authority is currently developing a new version of the standards that we need to report against every year. Similarly to organisations affected by our standards, these new standards may have an impact on the work we need to do to prepare ourselves to meet them.
- **responding to the outcomes of the rebalancing programme**  
The rebalancing programme may have an impact on our work if we need to set new



standards for additional roles. We would need to develop those standards and then integrate them into our regulatory tools, such as our inspection approach.

- **continuing to improve our insight and intelligence capability**

We need to continue investing in our insight and intelligence capability, so that we can make better use of our data. This includes using it together with data from other organisations, so that we can regulate in a more targeted, agile and proportionate way. This investment is essential to improving how we regulate, and to drive efficiencies that lead to sustainable gains.

## Consultation questions

We welcome your views on the following questions. Please visit [pharmacyregulation.org/gphc-fees](https://pharmacyregulation.org/gphc-fees) to complete the online survey.

1. Do you agree or disagree with our proposal to increase the entry and renewal fee for pharmacists by £7, from £250 to £257?
2. Do you agree or disagree with our proposal to increase the entry and renewal fee for pharmacy technicians by £3, from £118 to £121?
3. Do you agree or disagree with our proposal to increase the entry and renewal fee for pharmacy premises by £21, from £241 to £262?
4. Do you agree or disagree that our proposals are in line with our fees policy?
5. Do you have any comments explaining your answers to the questions above?
6. We want to understand whether our proposals may discriminate against or unintentionally disadvantage any individuals or groups sharing any of the protected characteristics in the Equality Act 2010. We are also interested to find out whether the proposals will benefit any of these individuals or groups. The protected characteristics are:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Race
- Religion or belief

- Sex
- Sexual orientation
- None of the above

7. Do you think any of the changes will have an impact – positive or negative – on certain individuals or groups who share any of the protected characteristics listed above?

If yes, please give comments explaining your answer. Please describe the nature of the impact and the individuals or groups concerned.

8. We also want to know if there will be any other impact of our proposals on any other individuals or groups (not related to the protected characteristics). For example, patients, pharmacy owners or pharmacy staff. Do you think our proposals would impact – positively or negatively – on any other individuals or groups?

If yes, please give comments explaining your answer. Please describe the nature of the impact and the individuals or groups concerned.



## How we will use your responses

After the consultation, we will publish a report summarising what we heard.

If you respond as a private individual, we will not use your name or publish individuals' responses. If you respond on behalf of an organisation, we will list your organisation's name and may publish your response in full unless you tell us not to. If you want any part of your response to stay confidential, you should explain why you believe the information you have given is confidential.

We may need to disclose information under the laws covering access to information (usually the Freedom of Information Act 2000). If you ask us to keep part or all of your response confidential, we will treat this request seriously and try to respect it but we cannot guarantee that confidentiality can be maintained in all circumstances.

If you email a response to the consultation and this is covered by an automatic confidentiality disclaimer generated by your IT system this will not, in itself, be binding on the GPhC.

Under data protection law, you may ask for a copy of your response to this consultation or other information we hold about you. You may also ask us to delete your response. For more information about your rights and who to contact please **[read our privacy policy](#)** on our website.

## Annex one: a breakdown of our proposed fees

Fees for which a change is proposed are highlighted in bold.

### Part 1 of the register (pharmacists)

Fee	Fee from 15 Oct 2015	Fee from July 2019
Application for an initial entry in the register	£106	£106
Application for an initial entry for a person previously removed from the RPSGB's register by a disciplinary committee	£429	£429
<b>Initial entry in the register</b>	<b>£250</b>	<b>£257</b>
<b>Initial entry for a person previously removed from the RPSGB's register by a disciplinary committee</b>	<b>£250</b>	<b>£257</b>
Application for an initial entry of an annotation in the register	£57	£57
<b>Renewal of an entry</b>	<b>£250</b>	<b>£257</b>
Application for voluntary removal from the register	£0	£0
Application for voluntary removal of an annotation	£0	£0
Application for restoration to the register (that is, within a year of leaving the register):		
following voluntary removal, or	£144	£144
if the application is within 1 month of the date of voluntary removal	£399	£399
following removal:	£573	£573
<ul style="list-style-type: none"> <li>• for failing to meet CPD requirements (article 37(1)(g))</li> <li>• for failing to have appropriate indemnity arrangements (article 37(1)(f))</li> <li>• for a fraudulent or incorrect entry (article 37(1)(c)), other than incorrect entries removed due to failure to pay all or part of a fee, or</li> <li>• for fitness to practise matters before registration or renewal (article 37(1)(d))</li> </ul>		

Fee	Fee from 15 Oct 2015	Fee from July 2019
<ul style="list-style-type: none"> <li>following removal for any other reason – for example, non-renewal of registration or non-payment of fees (article 37(1)(a)); incorrect entries removed due to failure to pay all or part of a fee (article 37(1)(c)), or not keeping us notified of their address (article 37(1)(b))</li> </ul>	£399	£399
Application for restoration to the register following removal by the fitness to practise committee (article 57)	£573	£573
Restoration of an entry in the register	£106	£106
Application for re-entry to the register (after an absence of more than one year for any reason other than removal by the fitness to practise committee):		
following voluntary removal	£144	£144
following removal: <ul style="list-style-type: none"> <li>for failing to meet CPD requirements (article 37(1)(g))</li> <li>for failing to have appropriate indemnity arrangements (article 37(1)(f))</li> <li>for a fraudulent or incorrect entry (article 37(1)(c)), other than incorrect entries removed due to failure to pay all or part of a fee, or</li> <li>for fitness to practise matters before registration or renewal (article 37(1)(d))</li> </ul>	£573	£573
following removal for any other reason – for example, non-renewal of registration or non-payment of fees (article 37(1)(a)); incorrect entries removed due to failure to pay all or part of a fee (article 37(1)(c)), or not keeping us notified of their address (article 37(1)(b))	£399	£399
Re-entry in the register	£106	£106
Application for restoration or re-entry of an annotation		
following voluntary removal	£57	£57

Fee	Fee from 15 Oct 2015	Fee from July 2019
following removal for failure to meet CPD requirements (article 27(1)(c))	£191	£191
following removal for any other reason, for example non-renewal	£191	£191
Replacement of a notice of entry in the register	£15	£15
Certificate of good standing or current professional status	£81	£81
Re-processing a failed payment	£20	£20
Processing an application for entry in the register which has been returned more than once for additional information	£48	£48
Fee for quarterly Direct Debits	£0	£0
Fee for a credit card payment (of any fee)	2% of relevant fee	£0
Initial scrutiny of an application for entry in the register to decide if an exempt person is appropriately qualified under article 21(1)(b)	£109	£109
Assessing whether an exempt person is appropriately qualified under articles 21(1)(c) or 21(1)(d)(ii)(aa)	£391	£391

## Part 2 of the register (pharmacy technicians)

Fee	Fee from 15 Oct 15	Fee from Jul 2019
Application for initial entry in the register	£106	£106
Application for initial entry for a person previously removed from the RPSGB's register by a disciplinary committee	£294	£294
<b>Initial entry in the register</b>	<b>£118</b>	<b>£121</b>
<b>Initial entry for a person previously removed from the RPSGB's register by a disciplinary committee</b>	<b>£118</b>	<b>£121</b>
<b>Renewal of an entry</b>	<b>£118</b>	<b>£121</b>
Application for voluntary removal from the register	£0	£0
Application for restoration to the register (that is, within a year of leaving the register):		
following voluntary removal, or	£12	£12
if the application is within 1 month of the date of voluntary removal	£202	£202
following removal: <ul style="list-style-type: none"> <li>• for failing to meet CPD requirements (article 37(1)(g))</li> <li>• for failing to have appropriate indemnity arrangements (article 37(1)(f))</li> <li>• for a fraudulent or incorrect entry (article 37(1)(c)), other than incorrect entries removed due to failure to pay all or part of a fee, or</li> <li>• for fitness to practise matters before registration or renewal (article 37(1)(d))</li> </ul>	£301	£301
following removal for any other reason (for example, non-renewal of registration or non-payment of fees (article 37(1)(a)); incorrect entries removed due to failure to pay all or part of a fee (article 37(1)(c)), or not keeping us notified of their address (article 37(1)(b))	£202	£202

Fee	Fee from 15 Oct 15	Fee from Jul 2019
Application for restoration to the register following removal by the fitness to practise committee (article 57)	£301	£301
Restoration of an entry in the register	£106	£106
Application for re-entry in the register (after an absence of more than one year, for any reason other than removal by the fitness to practise committee):		
following voluntary removal	£12	£12
following removal: <ul style="list-style-type: none"> <li>• for failing to meet CPD requirements (article 37(1)(g))</li> <li>• for failing to have appropriate indemnity arrangements (article 37(1)(f))</li> <li>• for a fraudulent or incorrect entry (article 37(1)(c)), other than incorrect entries removed due to failure to pay all or part of a fee, or</li> <li>• for fitness to practise matters before registration or renewal (article 37(1)(d))</li> </ul>	£301	£301
following removal for any other reason – for example, non-renewal of registration or non-payment of fees (article 37(1)(a)); incorrect entries removed due to failure to pay all or part of a fee (article 37(1)(c)), or not keeping us notified of their address (article 37(1)(b))	£202	£202
Re-entry in the register	£106	£106
Replacement of a notice of entry in the register	£15	£15
Certificate of good standing or current professional status	£81	£81
Re-processing a failed payment	£20	£20
Processing an application for entry in the register which has been returned more than once for additional information	£48	£48
Fee for quarterly Direct Debits	£0	£0



Fee	Fee from 15 Oct 15	Fee from Jul 2019
Fee for a credit card payment of any fee	2% of relevant fee	£0
Initial scrutiny of an exempt or EEA application	£201	£201
Initial scrutiny of a non-exempt overseas application	£45	£45

**Part 3 of the register (premises)**

Fee	Fee from 15 Oct 15	Fee from Jul 2019
Application for an entry in the register	£590	£590
Application for re-entry in the register (after an absence of more than one year) when the previous entry was removed from the register and the applicant was the owner of the premises at the time of removal:		
following voluntary removal (section 74G)	£135	£135
following removal under section 74A(7) (entry ceasing to be valid)	£714	£714
following removal by the fitness to practise committee (section 80)	£714	£714
following removal for failure to comply with an improvement notice (article 14(4)(a))	£714	£714
following the removal of a fraudulent or incorrect entry (article 29(3)(b))	£714	£714
following removal for any other reason, for example non-payment of a fee	£590	£590
<b>Initial entry in the register</b>	<b>£241</b>	<b>£262</b>
Application for an annotation in the register (important: there are no annotations available yet)	£57	£57
<b>Renewal of an entry</b>	<b>£241</b>	<b>£262</b>
Application for voluntary removal from the register	£0	£0
Application for voluntary removal of an annotation	£0	£0
Application for restoration to the register:		
following voluntary removal (section 74G)	£135	£135
under article 37(2)(a) of the Order (failing to comply with an improvement notice); or under section 74C(1) (entry ceasing to be	£714	£714



Fee	Fee from 15 Oct 15	Fee from Jul 2019
valid) or section 74I(1) (entry ceasing to be valid following a change of ownership) of the Act		
Restoration of an entry in the register	£106	£106
Application for restoration of an annotation following voluntary removal (important: there are no annotations available yet)	£144	£144
Re-processing a failed payment	£20	£20
Processing an application for entry in the register which has been returned more than once for additional information	£48	£48
Fee for a credit card payment of any fee	2% of relevant fee	£0
Change of ownership	£79	£79

## Annex two: draft fees rules

### The General Pharmaceutical Council (Registration and Renewal Fees) (Amendment) Rules 2019

The General Pharmaceutical Council has made these Rules in exercise of the powers conferred by articles 36(1) and 66(1) of the Pharmacy Order 2010(1).

In accordance with those provisions, the General Pharmaceutical Council has consulted such persons and organisations as it considered appropriate, including the persons and organisations listed in article 36(6)(a) to (d) of that Order and, in relation to rules made under Part 4 of that Order, the persons and organisations listed in article 66(3)(a) to (h) of that Order(2).

#### Citation and commencement

—(1) These Rules may be cited as the General Pharmaceutical Council (Registration and Renewal Fees) (Amendment) Rules 2019.

These Rules come into force on [*1st July 2019*].

#### Amendments to the General Pharmaceutical Council (Registration and Renewal Fees) Rules 2015

The Schedule to these Rules amends the General Pharmaceutical Council (Registration and Renewal Fees) Rules 2015—

- to increase the amount of the fee payable on the grant of an application for the entry of a person in Part 1, 2 or 3 of the Register;
- to increase the amount of the fee payable on the renewal of any such entry; and
- to remove the additional fee for the processing of any payment made by credit card.

Given under the official seal of the General Pharmaceutical Council the [*insert date*].

1. 

*Nigel Clarke*  
Chair  
*Duncan Rudkin*  
Chief Executive and Registrar

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(1) S.I. 2010/231.

(2) Article 66(3)(a) was amended by S.I. 2013/235.

## SCHEDULE

Rule 2

### Amendments to the General Pharmaceutical Council (Registration and Renewal Fees) Rules 2015

*General*

#### **Amendment of rule 2**

1. In rule 2(1) (interpretation), omit the definition of “credit card”.

*Registered pharmacists*

#### **Amendment of rule 5**

2. In rule 5 (entry in Part 1 of the Register following grant of an application), for “£250” substitute “£257”.

#### **Amendment of rule 9**

3. In rule 9(1) (renewal of an entry in Part 1 of the Register), for “£250” substitute “£257”.

#### **Amendment of rule 14**

4. In rule 14 (administration), omit paragraph (3).

*Registered pharmacy technicians*

#### **Amendment of rule 16**

5. In rule 16 (entry in Part 2 of the Register following grant of an application), for “£118” substitute “£121”.

#### **Amendment of rule 19**

6. In rule 19(1) (renewal of an entry in Part 2 of the Register), for “£118” substitute “£121”.

#### **Amendment of rule 23**

7. In rule 23 (administration), omit paragraph (3).

*Premises*

#### **Amendment of rule 26**

8. In rule 26 (entry in Part 3 of the Register following the grant of an application), for “£241” substitute “£262”.

#### **Amendment of rule 29**

9. In rule 29(1) (renewal of an entry in Part 3 of the Register), for “£241” substitute “£262”.

#### **Amendment of rule 33**

10. In rule 33 (administration), omit paragraph (4).

*These rules have been amended by the General Pharmaceutical Council (Registration and Renewal Fees) (Amendment) Rules 2019. This version of the rules shows the effect of those amendments and is for information purposes only. The amendments come into force on 1st July 2019.*

## The General Pharmaceutical Council (Registration and Renewal Fees) Rules 2015

Updated to reflect amendments made by The General Pharmaceutical Council (Registration and Renewal Fees) (Amendment) Rules 2019

Those amendments come into force on 1st July 2019.

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The General Pharmaceutical Council has made these Rules in exercise of the powers conferred by articles 36(1) and 66(1) of the Pharmacy Order 2010<sup>(3)</sup>.

In accordance with article 66(3) of that Order, the General Pharmaceutical Council has consulted such persons and organisations as it considered appropriate including the persons and organisations listed in sub-paragraphs (a) to (d) of article 36(6) and in sub-paragraphs (a) to (h) of article 66(3) of that Order<sup>(4)</sup>.

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<sup>(3)</sup> S.I. 2010/231.

<sup>(4)</sup> Article 66(3)(a) was amended by S.I. 2013/235.

## PART 1

### General

#### Citation and commencement

- 11.—(1) These Rules may be cited as the General Pharmaceutical Council (Registration and Renewal Fees) Rules 2015.  
(2) These Rules come into force on 15 October 2015.

#### Interpretation

- 12.—(1) In these Rules—

“the Act” means the Medicines Act 1968;

“former registrant” has the meaning given in paragraph (2);

“the Order” means the Pharmacy Order 2010;

“Registration Rules” means the rules contained in the Schedule to the General Pharmaceutical Council (Registration Rules) Order of Council 2010(5);

“relevant person” has the meaning given in paragraph (3);

“specified certificate” means a certificate of good standing or current professional status which is issued by the Council in respect of a person and which contains the information referred to in rule 10(6)(a) to (f) of the Registration Rules.

(2) For the purposes of these Rules, a person is a “former registrant” if—

- (a) the person is no longer entered in Part 1 or 2 of the Register; and
- (b) the person’s name was removed from that Part of the Register otherwise than by virtue of a direction given by the Council’s Fitness to Practise Committee under article 54(2)(c) or (3)(a)(i) or (b)(iv) of the Order (consideration by the Fitness to Practise Committee); and
- (c) the person is not, or is no longer, capable of being restored to the Register on an application for restoration pursuant to article 37(1) of the Order(6) (restoration to the Register of persons or premises removed from the Register).

(3) For the purposes of these Rules, a person is a “relevant person” if—

- (a) the person’s name was—
  - (i) by virtue of a direction under section 8 of the Pharmacy Act 1954(7) (direction of unfitness by Statutory Committee) removed from the register maintained under section 2(1) of that Act; or
  - (ii) by virtue of a direction under article 52 of the Pharmacists and Pharmacy Technicians Order 2007(8) (determination as to fitness to practise by Disciplinary Committee) removed from the register of pharmacists maintained under article 10(1) of that Order or from the register of pharmacy technicians maintained under article 21(1) of that Order; and

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(5) These Rules are contained in the Schedule to S.I. 2010/1617.

(6) Article 37(1)(f) was amended by S.I. 2014/1887.

(7) 1954 c.61. The Act was repealed by paragraph 1 of Schedule 1 to the Pharmacists and Pharmacy Technicians Order 2007 (S.I. 2007/289).

(8) S.I. 2007/289. The Order was revoked by paragraph 58 of Schedule 4 to the Pharmacy Order 2010 (S.I. 2010/231).

- (b) immediately before 27th September 2010, the person was not registered in either of the registers referred to in sub-paragraph (a)(ii); and
- (c) the person has not been entered in Part 1 or 2 of the Register.

## **Revocation**

**13.** The General Pharmaceutical Council (Registration and Renewal Fees) Rules 2012 are revoked.

## **PART 2**

### **Registered Pharmacists**

#### *Fees in respect of Register entries or annotations*

### **Application for entry in Part 1 of the Register**

**14.**—(1) The fees specified in this rule are payable in respect of an application for the entry of a person in Part 1 of the Register.

(2) Except as mentioned in paragraph (3) or (4), the fee is £106.

(3) Where the application is made in respect of a relevant person the fee is £429.

(4) Where the application is made in respect of a former registrant—

- (a) the fee is £106 if the removal of the former registrant's entry from the Register was voluntary;
- (b) the fee is £573 if the removal of that entry was done under or by virtue of any provision listed in paragraph (5);
- (c) the fee is £399 in any case not within sub-paragraph (a) or (b).

(5) For the purposes of paragraph (4)(b) and rule 25(4)(b), the listed provisions are—

- (a) article 37(1)(c) of the Order (fraudulent or incorrect entries);
- (b) article 37(1)(d) of the Order (fitness to practise matters before entry or renewal of an entry);
- (c) article 37(1)(f) of the Order (failure to comply with requirements as to indemnity arrangements); or
- (d) article 37(1)(g) of the Order (failure to comply with continuing professional development framework or the making of a false declaration as to compliance).

(6) Paragraph (4)(b) does not apply to the removal of an incorrect entry for non-payment of the whole or any part of any fee required by article 20(1)(b) or (2)(b) of the Order (entitlement to entry in Part 1 or 2 of the Register).

(7) The whole of the fee specified in any of paragraphs (2) to (4) is payable irrespective of whether the application for registration is granted.

### **Entry in Part 1 of the Register following grant of an application**

**15.** Where an application is granted in respect of which a fee specified in rule 14 is payable, the fee for making an entry in Part 1 of the Register in respect of the person to whom the application relates is £257.

### Determining certain qualifications and experience

**16.**—(1) The fee in respect of the initial scrutiny of an application for entry in Part 1 of the Register to determine whether an exempt person is appropriately qualified pursuant to article 21(1)(b) of the Order (pre-entry requirements in respect of qualifications and additional education, training or experience: pharmacists) is £109.

(2) The fee in respect of assessing whether an exempt person is appropriately qualified pursuant to article 21(1)(c) or article 21(1)(d)(ii)(aa) of the Order is £391.

(3) Where a determination described in paragraph (1) is made to the effect that a person is not appropriately qualified and it is followed by the making of an assessment described in paragraph (2), the fee specified in each of those paragraphs is payable.

(4) The fees specified in this rule are payable in addition to the fees specified in rules 14 and 15.

### Application for an annotation to an entry in Part 1 of the Register

**17.**—(1) The fees specified in this rule are payable in respect of an application to have an annotation to an entry in Part 1 of the Register in respect of a specialisation.

(2) Except as mentioned in paragraph (3), the fee is £57.

(3) The fee is £191 where—

- (a) the application is made by a registrant or former registrant who has previously had an annotation in respect of the same specialisation, and
- (b) that annotation was removed under rules made by virtue of article 27(1)(c) of the Order (which includes provision for rules to be made as to the circumstances in which annotations to an entry may be removed).

(4) The whole of the fee specified in paragraph (2) or (3), as the case may be, is payable irrespective of whether the application to have the annotation is granted.

### Voluntary removal of an entry or an annotation from Part 1 of the Register

**18.** No fee is payable in respect of an application for the voluntary removal from Part 1 of the Register of—

- (a) an entry in that Part; or
- (b) an annotation to an entry in that Part in respect of a specialisation.

### *Fees in respect of renewal of Register entries*

### Renewal of an entry in Part 1 of the Register

**19.**—(1) The fee for renewal of an entry in Part 1 of the Register is £257.

(2) A person (“P”) may enter into an arrangement with the Registrar to delay payment of part of the renewal fee under paragraph (1).

(3) Where such an arrangement is entered into—

- (a) the renewal fee is to be paid by P in instalments by way of direct debit; but
- (b) the outstanding balance of an amount equal to the aggregate of the renewal fee and any additional fee due under rule 24 becomes payable immediately if the Registrar gives P a notice under paragraph (4).

(4) The Registrar may give P a notice under this paragraph in any case where P—

- (a) fails to make a payment which has fallen due under the arrangement referred to in paragraph (2); or

- (b) fails to comply in any other respect with the terms and conditions referred to in rule 4(2) of the Registration Rules (payment of fees by instalments); or
- (c) makes an application for the voluntary removal of P's entry from Part 1 of the Register.
  - (5) Nothing in paragraphs (2) to (4) affects P's liability to pay the whole of the renewal fee and any additional fee due under rule 24.

*Fees in respect of restoration of Register entries or annotations*

**Application to restore an entry to Part 1 of the Register**

**20.**—(1) The fees specified in this rule are payable in respect of an application for restoration of an entry to Part 1 of the Register.

(2) Where the application is made following the voluntary removal of an entry—

- (a) the fee is £399 if the application is made before the end of the period of 1 month starting with the date of the voluntary removal; and
- (b) the fee is £144 in any other case.

(3) The fee is £399 where the application is made following the removal of an entry under or by virtue of a provision specified in—

- (a) article 37(1)(a) of the Order (the Registrar's refusal to renew an entry); or
- (b) article 37(1)(b) of the Order (failure to discharge duties with regard to the registrant's entry).

(4) Where the application is made following the removal of an entry under or by virtue of the provision specified in article 37(1)(c) of the Order (fraudulent or incorrect entries)—

- (a) the fee is £399 if an incorrect entry was removed because of non-payment of the whole or any part of a fee required by article 20(1)(b) or (2)(b) of the Order (entitlement to entry in Part 1 or 2 of the Register); and
- (b) the fee is £573 in any other case.

(5) The fee is £573 where the application is made—

- (a) following the removal of an entry under or by virtue of a provision specified in—
  - (i) article 37(1)(d) of the Order (fitness to practise matters before entry or renewal of an entry); or
  - (ii) article 37(1)(f) of the Order (failure to comply with requirements as to indemnity arrangements); or
  - (iii) article 37(1)(g) of the Order (failure to comply with continuing professional development framework or the making of a false declaration as to compliance); or
- (b) following the grant by the Council's Fitness to Practise Committee of an application under article 57 of the Order (restoration of names to the Register: fitness to practise).

(6) The whole of the fee specified in any of paragraphs (2) to (5) is payable irrespective of whether the application for restoration of an entry is granted.

**Restoring an entry to Part 1 of the Register following grant of an application**

**21.**—(1) Where an application is granted in respect of which a fee specified in rule 20 is payable, the fee for restoring an entry to Part 1 of the Register in respect of the person to whom the application relates is £106.

(2) The whole of the restoration fee is payable irrespective of the date on which the entry is restored to Part 1 of the Register.

### Restoring an annotation to an entry in Part 1 of the Register

22.—(1) The fees specified in this rule are payable in respect of an application for restoration of an annotation made to an entry in Part 1 of the Register.

(2) The fee is £57 if the application is made following the voluntary removal of the annotation.

(3) The fee is £191 if the application is made following the removal of the annotation under rules made by virtue of article 27(1)(c) of the Order (which includes provision for rules to be made as to the circumstances in which annotations to an entry may be removed).

(4) The whole of the fee specified in paragraph (2) or (3), as the case may be, is payable irrespective of whether the application for restoration of an annotation is granted.

#### *Other fees*

### Notices and specified certificates

23.—(1) The fee for the replacement of a notice of entry in Part 1 of the Register is £15.

(2) The fee for issuing a specified certificate in respect of a person entered in Part 1 of the Register is £81.

### Administration

24.—(1) The fee for re-processing a payment which has not been honoured by the bank or card-issuer of a person paying a fee specified in any of the preceding provisions of this Part is £20.

(2) The fee for processing an application for entry in Part 1 of the Register where the application has been returned to the applicant for additional information more than once is £48 and that fee is payable in addition to the fee payable under rule 14.

## PART 3

### Registered Pharmacy Technicians

#### *Fees in respect of Register entries*

### Application for entry in Part 2 of the Register

25.—(1) The fees specified in this rule are payable in respect of an application for the entry of a person in Part 2 of the Register.

(2) Except as mentioned in paragraph (3) or (4), the fee is £106.

(3) Where the application is made in respect of a relevant person, the fee is £294.

(4) Where the application is made in respect of a former registrant—

- (a) the fee is £12 if the removal of the former registrant's entry from the Register was voluntary;
- (b) the fee is £301 if the removal of that entry was done under or by virtue of any provision listed in rule 14(5);
- (c) the fee is £202 in any case not within sub-paragraph (a) or (b).

(5) Paragraph (4)(b) does not apply to the removal of an incorrect entry for non-payment of the whole or any part of any fee required by article 20(1)(b) or (2)(b) of the Order (entitlement to entry in Part 1 or 2 of the Register).

(6) The whole of the fee specified in any of paragraphs (2) to (4) is payable irrespective of whether the application for registration is granted.

### **Entry in Part 2 of the Register following grant of an application**

**26.** Where an application is granted in respect of which a fee specified in rule 25 is payable, the fee for making an entry in Part 2 of the Register in respect of the person to whom the application relates is £121.

### **Determining certain qualifications and experience**

**27.—**(1) The fee in respect of the initial scrutiny of an application for entry in Part 2 of the Register to determine whether an exempt person has a right to practise as a pharmacy technician pursuant to article 22(1)(b) or (1)(c)(ii)(aa) of the Order (pre-entry requirements in respect of qualifications and additional education, training or experience: pharmacy technicians) is £201.

(2) The fee in respect of the initial scrutiny of an application for entry in Part 2 of the Register made by a person (“T”) to determine whether T—

- (a) has completed elsewhere than in the United Kingdom education and training as a pharmacist or pharmacy technician which leads to a qualification entitling T to practise as a pharmacy professional in a country other than the United Kingdom; and
- (b) meets Conditions 1 and 2,

is £45.

(3) Condition 1 is that, for the purposes of article 20(1)(a) of the Order, T is appropriately qualified pursuant to article 22(1)(c)(i) or (1)(c)(ii)(bb) of the Order.

(4) Condition 2 is that T has undertaken in the United Kingdom a minimum amount of relevant work experience of not less than 14 hours a week either whilst T was training to be qualified as described in Condition 1 or post-qualification.

(5) No fee is payable in respect of the initial scrutiny of an application for entry in Part 2 of the Register where, for the purposes of article 20(1)(a) of the Order, the person is appropriately qualified pursuant to article 22(1)(a) of the Order (approved qualification awarded in Great Britain).

(6) The fees specified in this rule are payable in addition to the fees specified in rules 25 and 26.

### **Voluntary removal of an entry from Part 2 of the Register**

**28.** No fee is payable in respect of an application for the voluntary removal of an entry from Part 2 of the Register.

#### *Fees in respect of renewal of Register entries*

### **Renewal of an entry in Part 2 of the Register**

**29.—**(1) The fee for renewal of an entry in Part 2 of the Register is £121.

(2) A person (“T”) may enter into an arrangement with the Registrar to delay payment of part of the renewal fee under paragraph (1).

(3) Where such an arrangement is entered into—

- (a) the renewal fee is to be paid by T in instalments by way of direct debit; but

- (b) the outstanding balance of an amount equal to the aggregate of the renewal fee and any additional fee due under rule 33 becomes payable immediately if the Registrar gives T a notice under paragraph (4).

(4) The Registrar may give T a notice under this paragraph in any case where T—

- (a) fails to make any payment which has fallen due under the arrangement referred to in paragraph (2); or
- (b) fails to comply in any other respect with the terms and conditions referred to in rule 4(2) of the Registration Rules (payment of fees by instalments); or
- (c) makes an application for the voluntary removal of T's entry from Part 2 of the Register.

(5) Nothing in paragraphs (2) to (4) affects T's liability to pay the whole of the renewal fee and any additional fee due under rule 33.

*Fees in respect of restoration of Register entries*

**Application to restore an entry to Part 2 of the Register**

**30.**—(1) The fees specified in this rule are payable in respect of an application for restoration of an entry to Part 2 of the Register.

(2) Where the application is made following the voluntary removal of an entry—

- (a) the fee is £202 if the application is made before the end of the period of 1 month starting with the date of the voluntary removal; and
- (b) the fee is £12 in any other case.

(3) The fee is £202 where the application is made following the removal of an entry under or by virtue of a provision specified in—

- (a) article 37(1)(a) of the Order (the Registrar's refusal to renew an entry); or
- (b) article 37(1)(b) of the Order (failure to discharge duties with regard to the registrant's entry).

(4) Where the application is made following the removal of an entry under or by virtue of the provision specified in article 37(1)(c) of the Order (fraudulent or incorrect entries)—

- (a) the fee is £202 if an incorrect entry was removed because of non-payment of the whole or any part of a fee required by article 20(1)(b) or (2)(b) of the Order (entitlement to entry in Part 1 or 2 of the Register); and
- (b) the fee is £301 in any other case.

(5) The fee is £301 where the application is made—

- (a) following the removal of an entry under or by virtue of a provision specified in—
  - (i) article 37(1)(d) of the Order (fitness to practise matters before entry or renewal of an entry); or
  - (ii) article 37(1)(f) of the Order (failure to comply with requirements as to indemnity arrangements); or
  - (iii) article 37(1)(g) of the Order (failure to comply with continuing professional development framework or the making of a false declaration as to compliance); or
- (b) following the grant by the Council's Fitness to Practise Committee of an application under article 57 of the Order (restoration of names to the Register: fitness to practise).

(6) The whole of the fee specified in any of paragraphs (2) to (5) is payable irrespective of whether the application for restoration of an entry is granted.

### **Restoring an entry to Part 2 of the Register following grant of an application**

**31.**—(1) Where an application is granted in respect of which a fee specified in rule 30 is payable, the fee for restoring an entry to Part 2 of the Register in respect of the person to whom the application relates is £106.

(2) The whole of the restoration fee is payable irrespective of the date on which the entry is restored to Part 2 of the Register.

#### *Other fees*

### **Notices and specified certificates**

**32.**—(1) The fee for the replacement of a notice of entry in Part 2 of the Register is £15.

(2) The fee for issuing a specified certificate in respect of a person entered in Part 2 of the Register is £81.

### **Administration**

**33.**—(1) The fee for re-processing a payment which has not been honoured by the bank or card-issuer of a person paying a fee specified in any of the preceding provisions of this Part is £20.

(2) The fee for processing an application for entry in Part 2 of the Register where the application has been returned to the applicant for additional information more than once is £48 and that fee is payable in addition to the fee payable under rule 25.

## **PART 4**

### **Premises**

#### *Fees in respect of Register entries or annotations*

### **Application for entry in Part 3 of the Register**

**34.**—(1) Except as mentioned in rule 35, the fee in respect of an application for the entry of premises in Part 3 of the Register is £590.

(2) The whole of the fee specified in paragraph (1) is payable irrespective of whether the application for registration is granted.

### **Application for entry in Part 3 of the Register following removal of previous entry**

**35.**—(1) The fees specified in this rule are payable in respect of an application for the entry of premises in Part 3 of the Register where—

- (a) the previous entry in respect of the premises was removed from the Register; and
- (b) the person making the application is the person who was carrying on the retail pharmacy business at the premises immediately before the entry was removed.

(2) The fee is £714 where the previous entry was removed by virtue of section 74A(7) of the Act (9) (registration of premises: Great Britain) and is no longer capable of being restored to the Register on an

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(9) 1968 c.67. Sections 74A to 74L were inserted by paragraph 1(1) and (8) of Schedule 4 to the Pharmacy Order 2010 (S.I. 2010/231).

application for restoration under section 74C of the Act (supplementary provision in respect of registration of premises: Great Britain).

(3) The fee is £135 where the previous entry was removed by virtue of an application under section 74G of the Act (voluntary removal from the Register: Great Britain) and is no longer capable of being restored to the Register on an application for restoration pursuant to article 37(2) of the Order.

(4) The fee is £714 where the previous entry was removed by virtue of a direction under section 80 of the Act (power to disqualify and direct removal from Register) and that direction is revoked under section 83 of the Act (revocation of disqualification).

(5) The fee is £714 where the previous entry was removed under article 14(4)(a) of the Order (non-compliance with improvement notices) and is no longer capable of being restored to the Register on an application for restoration pursuant to article 37(2) of the Order.

(6) Where the previous entry was removed pursuant to article 29(3)(b) of the Order (fraudulent or incorrect entries)—

- (a) the fee is £590 if an incorrect entry was removed because of non-payment of the whole or any part of a fee required by section 74B(3) of the Act (conditions for registration: Great Britain); and
- (b) the fee is £714 in any other case.

(7) The whole of the fee specified in any of paragraphs (2) to (6) is payable irrespective of whether the application for registration is granted.

### **Entry in Part 3 of the Register following the grant of an application**

**36.** Where an application is granted in respect of which a fee specified in rule 34 or 35 is payable, the fee for making an entry in Part 3 of the Register in respect of the premises to which the application relates is £262.

### **Application for an annotation to an entry in Part 3 of the Register**

**37.** The fee in respect of an application to have an annotation to an entry in Part 3 of the Register in respect of a specialisation is £57.

### **Voluntary removal of an entry or an annotation from Part 3 of the Register**

**38.** No fee is payable in respect of an application for the voluntary removal from Part 3 of the Register of—

- (a) an entry in that Part; or
- (b) an annotation to an entry in that Part in respect of a specialisation.

### *Fees in respect of renewal of Register entries*

### **Renewal of an entry in Part 3 of the Register**

**39.—**(1) The fee for renewal of an entry in Part 3 of the Register is £262 if the renewal is for a period of one year beginning with the date on which the entry would otherwise have ceased to be valid.

(2) If the Registrar renews an entry in Part 3 of the Register for a period exceeding one year<sup>(10)</sup>, the fee for renewal of the entry is to be increased proportionately.

#### *Fees in respect of restoration of Register entries or annotations*

### **Application to restore an entry to Part 3 of the Register**

**40.**—(1) The fees specified in this rule are payable in respect of an application for restoration of an entry of premises to Part 3 of the Register.

(2) The fee is £135 where the application is made following the voluntary removal of an entry.

(3) The fee is £714 where the application is made following the removal of an entry under or by virtue of a provision specified in—

(a) article 37(2)(a) of the Order (failure to comply with improvement notice);

(b) section 74C(1) of the Act (non-renewal of an entry); or

(c) section 74I(1) of the Act (non-notification of change of ownership of retail pharmacy premises).

(4) The whole of the fee specified in paragraph (2) or (3), as the case may be, is payable irrespective of whether the application for restoration of an entry is granted.

### **Restoring an entry to Part 3 of the Register following grant of an application**

**41.**—(1) Where an application is granted in respect of which a fee specified in rule 40 is payable, the fee for restoring an entry to Part 3 of the Register in respect of the premises to which the application relates is £106.

(2) The whole of the restoration fee is payable irrespective of the date on which the entry is restored to Part 3 of the Register.

### **Restoring an annotation to an entry in Part 3 of the Register**

**42.**—(1) The fee in respect of an application for restoration of an annotation to an entry in Part 3 of the Register is £57.

(2) The whole of the fee specified in paragraph (1) is payable irrespective of whether the application for restoration of an annotation is granted.

#### *Other fees*

### **Administration**

**43.**—(1) The fee for re-processing a payment which has not been honoured by the bank or card-issuer of a person paying a fee specified in any of the preceding provisions of this Part is £20.

(2) The fee for processing an application for the entry of premises in Part 3 of the Register where the application has been returned to the applicant for additional information more than once is £48 and that fee is payable in addition to the application fee payable under rule 34.

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<sup>(10)</sup> The Registrar's power to renew an entry for a period exceeding one year is conferred by section 74A(6) of the Medicines Act 1968. See also rule 24(8) of the Rules contained in the Schedule to the General Pharmaceutical Council (Registration Rules) Order of Council 2010 (S.I. 2010/1617).

(3) The fee for making an alteration to an entry in Part 3 of the Register to record a change of ownership of a retail pharmacy business carried on at premises entered in that Part of the Register is £79.

Given under the official seal of the General Pharmaceutical Council this *[insert date]*.



Chair

Registrar



## Annex three: our fees policy

1. The fees we set must cover the costs of delivering our regulatory functions and ensure the financial resilience of the organisation so that pharmacy standards can continue to be maintained.
2. We will allocate revenues generated from fees in a way which enables us to meet our statutory purpose and regulatory functions, avoiding 'regulatory creep', where standards, guidance and regulation can become complex, unclear, confusing or contradictory.
3. We will set fees for different registrant groups in a way which considers a range of factors including: costs of regulation; relative risk factors where known, and comparable fees for other regulated professional groups. We are committed to considering these factors, but recognise that, given the complexity of these issues, there is no 'perfect' formula for decision making.
4. We will balance the above factors with the need to minimise complexity in our fees structure, which can increase costs overall.
5. We will ensure we consider external factors, including economic factors, when setting fees, alongside the need to carry out our statutory functions effectively.
6. We will periodically review these principles and ensure that we set out clearly any significant change in factors which either allows us, or requires us to reduce or increase fees in future.
7. We will continually strive to identify efficiencies in our regulatory operations and set these out when consulting on fees.
8. We will seek, through effective future planning and consideration of external economic factors, to avoid large fluctuations in fees, up or down, in future years.



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