

**MediaPharm support staff course accreditation  
event report, Medicines Stock Assistant, part 3,  
April 2021**



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## Event summary and conclusions

<b>Provider</b>	MediaPharm
<b>Course name</b>	Medicines Stock Assistant
<b>Framework used</b>	National Occupational Standards
<b>Relevant requirements</b>	<a href="#">Requirements for the education and training of pharmacy support staff, October 2020</a>
<b>Event type</b>	Accreditation
<b>Event date</b>	13 April 2021
<b>Approval period</b>	September 2021 – September 2024
<b>Outcome</b>	Please refer to parts 1 and 2.
<b>Conditions</b>	Please refer to parts 1 and 2.
<b>Standing conditions</b>	A link to the standing conditions can be <a href="#">found here</a> .
<b>Recommendations</b>	Please refer to parts 1 and 2.
<b>Registrar decision</b>	Please refer to parts 1 and 2.

## Technical knowledge and skills

The technical knowledge and skills content of the course/qualification must be derived from, and mapped to, an appropriate national framework for pharmacy knowledge and skills recognised in the UK.

Please note, where the term Foundation course has been used, this has been superseded by foundation modules, the rationale for which is detailed in the Background section of the part 1 and 2 report.

## Part 3: Role-specific learning outcomes (National Occupational Standards)

### PHARM12

### Order pharmaceutical stock

#### ***How the course/qualification supports the trainee to achieve this outcome and where the learning outcome is taught***

##### **Provider's commentary**

This NOS is covered in Module 17 Stock which provides knowledge on how to assist in the ordering of stock. It covers the correct processes and the need to work within assigned roles. The module also covers medicines types, suppliers of stock and the use of computer systems.

The learning uses a combination of e-learning and activities encouraging the learner to find out about company policies, process, their usual and specialist suppliers and the computer ordering system.

#### ***How the course/qualification assesses whether the trainee achieves this outcome***

##### **Provider's commentary**

The module content is validated using a variety of methods to allow confirmation of knowledge and practical ability.

The learner is asked to complete 'Time Out' activities throughout the module, these are completed on paper with the learner's tutor required to check appropriate completion of the activities prior to declaring the module as complete.

The module itself has a knowledge check quiz at the end covering the module as a whole. It also has a final sign off sat under exam conditions covering the following:

- 10 MCQs randomly selected from a bank of 30 covering whole course content. This is invigilated under the control of the learner's tutor and is aimed at assuring the learner has appropriate knowledge.
- 2 case studies randomly selected from a bank of 5 covering whole course content. This is conducted by the learner's tutor who has discussion points available to help assess knowledge and understanding of the scenario presented.
- Observation of practical ability by the learner's tutor acting as an expert witness and guided by an observation checklist. The observation covers the practical aspects of the NOS and is completed over the space of at least a week. The checklist requires comment from the tutor as to how the learner shows competence, and acts as a 'declaration of competence' sign off on practical ability and knowledge covering the NOS standards by a registered pharmacy professional.

The aspects of formal knowledge and practical ability are quality assured in line with the Mediapharm quality assurance policy, and tutors are provided with guidance on how to conduct the different aspects of the tutor sign off and act as an expert witness.

#### **Accreditation/recognition team's commentary.**

**Learning outcome met? Yes  No**

The team agreed that this National Occupational Standard would be met based on the submission mapping and assurance taken from the testing of other standards and learning outcomes.

**PHARM13**

Receive pharmaceutical stock

***How the course/qualification supports the trainee to achieve this outcome and where the learning outcome is taught***

**Provider's commentary**

This NOS is covered in Module 17 Stock which provides knowledge on how to assist in receiving and managing stock. It covers the correct processes and the need to work within assigned roles. The module also covers checking deliveries and dealing with discrepancies, paperwork, correct and safe storage of medicines and products (including health & safety) and the use of computer systems.

The learning is covered using a combination of e-learning and activities encouraging the learner to find out about company policies and processes, handling the paperwork involved and getting familiar with where and how stock is processed and stored once received.

***How the course/qualification assesses whether the trainee achieves this outcome***

**Provider's commentary**

As before.

**Accreditation/recognition team's commentary.**

**Learning outcome met? Yes  No**

The team agreed that this National Occupational Standard would be met based on the submission mapping and assurance taken from the testing of other standards and learning outcomes.

**PHARM14**

Maintain pharmaceutical stock

***How the course/qualification supports the trainee to achieve this outcome and where the learning outcome is taught***

**Provider's commentary**

This NOS is covered in Module 17 Stock which provides knowledge on how to assist in maintaining stock safely. It covers the correct processes and the need to work within assigned roles. The module also covers maintaining stock level, rotating stock and date checking so that medicines supply to patient is not disrupted. It also covers tasks around keeping stock areas clean and tidy. The process around drug recall are also outlined.

The learning is covered using a combination of e-learning and activities encouraging the learner to find out about company policies and processes and getting familiar with best practice in managing stock, including how to avoid medicines contamination and what to do with expired stock.

***How the course/qualification assesses whether the trainee achieves this outcome***

**Provider's commentary**

As before

**Accreditation/recognition team's commentary.**

**Learning outcome met? Yes  No**

The team agreed that this National Occupational Standard would be met based on the submission mapping and assurance taken from the testing of other standards and learning outcomes.



